

About Us

BACKGROUND ...

PROPERTY MANAGERS OF MARYLAND was established in 2002 to manage residential properties in the Baltimore Metropolitan area for this woman owned enterprise.

Today we offer our very successful and profit oriented investment, management and consulting services to you our client.

EDUCATION & TRAINING ...

Our associates are professionally trained in real estate sales, residential property management and property inspections. Our associates bring years of project management education, training and experience to professionally managing each residential property for our clients. Additionally, our key associates have advanced degrees and formal certifications in Business Administration, Program Management and Engineering.

EXPERIENCE ...

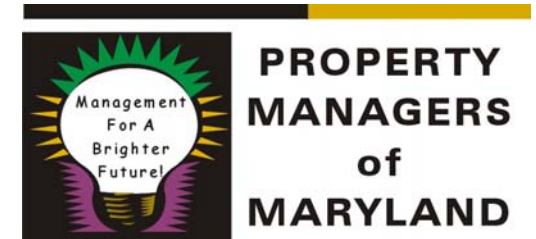
Our associates have years of experience in real estate sales, residential property acquisitions, management and maintenance. Our network of affiliates and partners is unsurpassed in the property management business.

PROPERTY MANAGERS OF MARYLAND

3706 Mohawk Ave - Lower Level
Baltimore, MD 21207
Phone (301) 499-7943
Fax (301) 499-2157

www.marylandpropertymanagers.com

© **PROPERTY MANAGERS OF
MARYLAND** 2005
(All rights reserved)



Residential Property
Management

Contact us for
a free estimate!

www.marylandpropertymanagers.com

“Management for a Brighter Future” is our motto and we strive to provide the optimum management services to assist you with your residential property.

Our services include property management services and a range of management consulting services focusing on maximizing the profit potential of your investment.

PROPERTY MANAGEMENT

Our Property Management Plan covers every aspect of managing your investment or you can request a tailored management plan to suit your individual needs.

Management Plan

Our Comprehensive Plan covers:

1. **Plan Development**
2. **Budget and E-Commerce Administration**
 - a. **Budget Execution**
 - b. **Rent Collection**
 - c. **Accounts Receivable**
3. **Tenant Screening**
4. **Property Maintenance**
5. **Property Disposition**

Tailored Property Management
We can tailor our management services to best suit your individual needs.

Valuing you as a client means we listen to you, help analyze your management needs and tailor our services.

Management Plan Development

The **first step** in preparing your Comprehensive Property Management Plan begins with performing our 10-Point Home Inspection.

10 - Point Home Inspection

This comprehensive inspection covers:

1. **Structure**
2. **Exterior**
3. **Interior**
4. **Roofing**
5. **Plumbing**
6. **Electrical**
7. **Heating**
8. **Air Conditioning**
9. **Insulation**
10. **Ventilation**

The results of this 10-Point Home Inspection will provide the strategic facts and data specific to help develop the property budget and maintenance plans.

Maintenance Plan

The **second step** in preparing your Comprehensive Property Management Plan is development of the property maintenance plan. This plan uses the results of the 10-Point Home Inspection to identify maintenance deficiencies, maintenance schedules and estimated costs. Once identified these maintenance related costs will be included in the Property Budget.

Budget Development

Establishing your Property Budget is the **third step** in preparing your Management Plan. Your budget will include identification of monthly income, expenses, emergency reserves and management costs. This budget will be used to manage your property on a monthly basis.

E-Commerce Administration

Establishing your E-Commerce account is the **fourth step** in developing your Management Plan. This step involves initiating electronic funds transfer approvals for you, your tenants and key suppliers and utilities. This step helps improve your bottom line by helping facilitate prompt payments and receipt of funds both owed to you and others.

Management Reports

Our fully automated electronic property management approach is state of the art. We provide you on-line electronic access to information, data and status regarding your property.

Additionally, we provide quarterly and year-end reports to facilitate your auditing and tax accounting needs.

...AT FEES YOU CAN AFFORD

We can often save you more than the cost of our service alone. So why not call today?

CALL (301) 499-7943